

Call for Proposals by the European Programme for Integration and Migration (EPIM) A Future for Migrant Children and Youth in Greece

FAQ – Frequently Asked Questions

Who can apply?

Question: I am a non-profit organisation or registered charity active on migration and integration issues; however, my organisation is not registered in the European Union. Can I apply?

Answer: No, lead applicants must be registered charities or non-profit organisations in Greece. National/regional chapters of international civil society organisations are eligible applicants as well. Partner organisations can also be registered in other countries of the European Union.

Q: Is it mandatory to submit a proposal involving a partnership between two or more other organisations?

A: Yes, applications must be partnerships of at least two civil society organisations (service providers, advocates). Partners need to have a substantial role in the projects and be provided with the space to meaningfully collaborate. Collaboration with local authorities and other relevant stakeholders are not mandatory but encouraged.

How to apply

Q: Which documents are required for the application?

A:

1. The completed online application form on <https://nef-europe.optimytool.com/en/>;
2. Project Budget Proposal in Excel format (as part of the online application form);
3. The lead organisation's financial statements for the past two years (2017 and 2018 audited, if available);
4. The lead organisation's total operating budget for 2019, including income and expenses;
5. Contact details for two referees.

Q: What is meant by an electronic signature?

A: In order to send us your application with an electronic signature, you will be asked in the online application form to upload an image/document containing your electronic signature or a scan of your handwritten signature into the online application system. The person signing the application should be in charge of the applicant organisation (Secretary General, Director or similar).

Q: I would like to fill in the application form in another language; is this possible?

Unfortunately, we can only accept applications forms written in English. Not only is our working language English but English is the common language of those individuals taking part in the selection committee and they will review each application form. Furthermore, all the capacity development and exchange opportunities in Greece and at Pan-European level are based on this common language among grantees across Europe. Please be assured that, while we expect a decent language level and a clear application, understanding will be given to those applications from people writing not in their first language.

Q: Will I receive an acknowledgement of receipt once I have sent my application form?

A: Yes, an acknowledgement of receipt will be sent automatically upon submission of your application. If you send your application and do not receive the acknowledgement of receipt in this time, please contact fanny.georges@epim.info.

Q: When is the selection process expected to be completed?

A: EPIM will review all submitted applications during the second half of May. The Selection Committee will then select shortlisted organisations by the end of May. EPIM will conduct site visits to shortlisted organisations in the last week of June before making a final selection by Mid-July. While all applicants will be informed of the result of the call, unfortunately EPIM will not be able to provide individualised feedback on the process.

Funding questions

Q: Will core costs be covered?

A: The grant can be used to cover project costs, including contribution to core costs such as salaries or rent, where applicable, as long as they are related to the project.

Q: Is co-funding for the project a requirement?

A: No, co-funding is not mandatory to apply for funding. However, applicants should be able to outline a clear strategy to secure funding in order to ensure that projects do not have to be terminated once EPIM funding has come to an end.

Other questions

Q: When you ask for the contact details of two referees, what do you mean with this? Who could be potential referees?

A: We ask for references about your organisation in order to be able to confirm the reliability of the information received. Referees could be for example people from your board, from foundations or other more or less well known organisations. An email address and/or telephone number will help us getting in touch, where required.